

**Ulis Newton Elementary  
School Organizational Team Minutes  
October 5th, 2021  
3:30 PM**

Jessica Spielman and Kasey O'Horo--Chair and Co-Chair (respectfully)

Janelle Willis--notetaker

Jessica Spielman--compile agenda

### **Post Agenda**

Ms. Grivijala--school website--will post agenda and minutes;

Mr. Jones post on district website

### **Future meeting dates/times:**

Wednesdays 3:30pm once a month First Wednesday of the month, 11/3, 12/1, 1/5

\*CIP Team meeting sometime this month

### **Team Norms**

#### **Attendance**

Need Quorum to vote (more than half)

Roll Call

Bylaws--three consecutive meetings missed dismissed from SOT

Minutes include start and end times

#### **Participation/Listening**

#### **Disagreement**

Courteous, allow others to finish thoughts, respectful, tabling issues as needed.

### **Consensus**

Discussions/hearing both sides.

All members are expected to review the information prior to the meeting.

### **Procedures**

Call meeting to order (time)

Roll Call

Address agenda items

School performance plan

Discussion limited to current agenda items

Motion to vote on agenda items (chair can call for a motion)

Adjournment (time) (motion to adjourn)

Voting by hand raising, role calling if needed

Janelle to record votes

Public comment

Invited public comment at beginning of meeting (2 minutes timeline)

Public comment at the end of the meeting.

Agenda closed out by Jessica Spielman

Motion Mr. Doyle to teach in 2nd grade by cindy; second by Tia

Unanimous approval 5 yes 0 no.

Motion to adjourn the meeting by Janelle Willi sat 4:31 second by Cindy Benavidez

Yes:5 No: 0